

**MINUTES OF THE REGULAR MEETING OF THE
FLORIN RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS**

Tuesday, May 19, 2020

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Tom Nelson, Chair via Zoom.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Tom Nelson, Bob Gray, Lisa Medina, Elliot Mulberg, Sophia Scherman
Directors Absent: None
Staff Present: Mark Madison, General Manager; Bruce Kamilos, Assistant General Manager; Patrick Lee, Finance Manager/Treasurer; Stefani Phillips, Board Secretary; Donella Murillo, Finance Supervisor; Jeff Ramos, Interim Program Manager; Travis Franklin, Program Manager; Amber Kavert, Administrative Assistant II (Confidential)
Staff Absent: None
Associate Directors Present: Paul Lindsay,
Associate Directors Absent: None
General Counsel Present: Ren Nosky, JRG Attorneys at Law
Consultant Present: Rob Swartz, Regional Water Authority

Public Comment

Nothing to report.

1. Proclamations and Announcements

Nothing to report.

2. Consent Calendar

- a. Minutes of Regular Board Meeting of April 21, 2020
- b. Minutes of Special Board Meeting of May 5, 2020
- c. Warrants Paid – April, 2020
- d. Board and Employee Expense/Reimbursements – April, 2020
- e. Active Accounts – April, 2020
- f. Bond Covenant Status for FY 2019-20 – April, 2020
- g. Revenues and Expenses – Actual vs Budget FY 2019-20 – April, 2020
- h. Cash Accounts – April, 2020
- i. Consultants Expenses – April, 2020
- j. Major Capital Improvement Projects – April, 2020

Chair Tom Nelson pulled item a.

MSC (Mulberg/Medina) to approve Florin Resource Conservation District Consent Calendar items b-j. 5/0: Ayes: Gray, Medina, Mulberg, Nelson, and Scherman.

Chair Nelson asked that Board Secretary Stefani Phillips inform the Florin Resource Conservation District (FRCD) Board of Directors (Board) on her findings regarding the questions asked relative to how the election process will work during quarantine and how Board members can file remotely, stated in item a – Minutes of the Regular Board Meeting on April 21, 2020.

Ms. Phillips explained, the Voter Registrar is looking into alternatives and will post on their website in early June. Staff will keep the Board informed.

MSC (Scherman/Medina) to approve Florin Resource Conservation District Consent Calendar item a. 5/0: Ayes: Gray, Medina, Mulberg, Nelson, and Scherman.

3. City of Sacramento, Sacramento County Water Agency, and Golden State Water Company Proposed Groundwater Substitution Transfer within the South American Groundwater Subbasin

General Manager Mark Madison provided background on this item to the Board. He introduced Rob Swartz, Regional Water Authority to go over a PowerPoint presentation with the Board.

Assistant General Manager Bruce Kamilos mentioned that staff are big fans of Regional Water Authority (RWA) and Sacramento Groundwater Authority (SGA). He explained the transfer, could have merit for the South American Groundwater Subbasin and has potential, but further discussions needs to take place first.

Mr. Madison asked that the Board authorize him to submit a comment letter to the State Water Resources Control Board.

There were many questions by the Board. After the questions were answered and discussion ensued, the Board concurred they would like the comment letter to be created. A Board working group will be created to develop the letter.

MSC (Scherman/Medina) to authorize the General Manager to submit a comment letter to the State Water Resources Control Board on the City of Sacramento Petition for Change Involving Water Transfer Under Permit 11360 dated April 30, 2020 (State Water Resources Control Board Application 12622). 4/1: Ayes: Gray, Medina, Nelson, and Scherman Noes: Mulberg

4. Committee Meetings

Ms. Phillips went over the minutes from the Infrastructure Committee Meeting that took place on April 8, 2020.

MSC (Scherman/Medina) to accept the minutes of the Infrastructure Committee Meeting held on Wednesday, April 8, 2020. 5/0: Ayes: Gray, Medina, Mulberg, Nelson, and Scherman.

5. Elk Grove Water District Operations Report – April 2020

Mr. Madison presented an overview of the Elk Grove Water District (EGWD) Operations Report for April 2020.

6. Draft Elk Grove Water District Fiscal Year 2020-21 Operating Budget

Finance Manager Patrick Lee presented the item to the Board. He provided the changes that were made since the May 5, 2020 Special Board Meeting.

Mr. Lee mentioned the District may be able to defer the 3% revenue rate adjustment that is scheduled for January 1, 2021.

Mr. Madison covered the District's specific key objectives for the upcoming year. The Board was pleased with the objectives.

7. Elk Grove Water District Fiscal Year 2021-25 Capital Improvement Program

Mr. Kamilos presented in detail the Capital Improvement Program (CIP) Table 1 with the Board.

The Board thanked Mr. Kamilos for his work on the CIP.

MSC (Medina/Mulberg) to adopt Resolution No. 05.19.20.01, approving the Elk Grove Water District Fiscal Year 2021-25 Capital Improvement Program and the appropriation of \$1,430,000 from designated reserve funds to the Fiscal Year 2020-21 Capital Improvement Program budget. 5/0: Ayes: Gray, Medina, Mulberg, Nelson and Scherman.

8. Board Policies

Chair Nelson asked the Board if there were any policies they wanted to pull for discussion. Director Mulberg asked to pull the Acceptance of Gifts, Entertainment and Services Policy and the Associate Director Policy.

MSC (Scherman/Medina) to adopt Resolution No. 05.19.20.04, amending and replacing the Contributions, Donations, and Sponsorships Policy; and adopt Resolution No. 05.19.20.05, amending and replacing the Disclosure Compliance Policies and Procedures with the Debt Obligation Continuing Disclosure Policy; and adopt Resolution No. 05.19.20.06, amending and replacing the Fixed Assets Policy with the Capital Assets Policy; and adopt Resolution No. 05.19.20.07, amending and replacing the Professional and Civic Memberships Policy. 5/0: Ayes: Gray, Medina, Mulberg, Scherman and Nelson.

Director Mulberg mentioned that the word “officer” needed to be removed from 3(B)1 of the Acceptance of Gifts, Entertainment and Services Policy.

MSC (Scherman/Mulberg) to adopt Resolution No. 05.19.20.02, amending and replacing the Acceptance of Gifts, Entertainment and Services Policy with corrections. 5/0: Ayes: Gray, Medina, Mulberg, Scherman and Nelson.

Director Mulberg pulled the Associate Director Policy stating he felt that applicants for the position should have the option to submit a resume with/or in place of the two letters of recommendation, included under IV(B)(2)b, making it read, “At least two (2) letters of recommendation by individuals familiar with the applicants work or qualifications, or resume”.

After much discussion, it was decided that “a resume” would be added to IV(B)(2)a, to read “A resume, or letter of interest stating experiences, qualifications and background in at least one of the areas of interest to the District”.

MSC (Mulberg/Scherman) to adopt Resolution No. 05.19.20.03, amending and replacing the Associate Directors Policy with corrections. 5/0: Ayes: Gray, Medina, Mulberg, Scherman and Nelson.

9. Outside Agency Meetings Report

Staff and Board members spoke regarding the meetings they attended since the last Regular Board Meeting.

10. Legislative Update

Program Manager Travis Franklin presented the legislative update to the Board.

Director Mulberg mentioned he was a part of the California Special Districts Association (CSDA) Legislative Days webinar and informed the Board that the CSDA is lobbying the federal government for COVID-19 relief because there is no definition for Special Districts in the federal code. A bill is being developed for Special Districts to get federal help for COVID-19. He also mentioned he will forward any CSDA legislation to Mr. Franklin.

11. Directors Comments

Director Lisa Medina thanked staff for how they are handling the District's business during these times.

Mr. Lindsay thanked Mr. Lee for answering his questions on the budget.

Chair Nelson spoke highly about staff calling businesses to inform them to open up their valves that have not been in use during the closures to flush any stagnant water.

The Board thanked Mr. Franklin, Senior Utility Billing Specialist Denise Maxwell, Utility Billing Specialist Daphne Murra-Davis, Utility Billing Specialist Cindy Robertson, and Customer Service Representative II Tonia Williams for all their hard work.

Director Scherman congratulated Ms. Phillips and Administrative Assistant II (Confidential) Amber Kavert for their work with the Zoom meetings.

Adjourn to Regular Board Meeting on May 19, 2020.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary
AK/SP